

**Meeting of the ASGB held on 13th February 2019 at 6.15pm at
Guardian House, West Bromwich**

Present:

Mrs E Benbow – Moorlands Primary and ASGB Executive
Ms. P Stanaway – Langley Primary School
Mrs L Howard – Lyng Primary, Newtown Primary and ASGB Executive
Mr B Byatt – The Meadows Sports College and ASGB Executive
Mrs T Bate – Brandhall Primary School
Mrs J Poxon – Joseph Turner Primary and ASGB Executive
Mr S Edmunds – Annie Lennard Primary
Mrs. P Brown – Ryders Green Primary and ASGB Executive
Mrs D Holden – The Priory Primary School
Mr D Ellis – Old Park Primary School
Ms. J L'Herroux – Moat Farm Infant School
Ms. D Taylor - Brickhouse Primary School
Mr R Bhogal – Smethwick
Mr J Padam – Pennyhill Primary School
Ms. C McLaughlan – The Priory Primary
Ms. J Morgan – DAGB
Manpreet Chana – Hanbury Primary School
Mr S Hussain – Ormiston Forge Academy and ASGB Executive
Ms. D Taylor – Brickhouse Primary School

Apologies

Miss L Foster - ASGB Support Officer
Mr C Felton – Director Governance SIPS
Mr B Patel – Great Bridge and Chair ASGB Executive
Mrs C Gallant – Perryfields High School and ASGB Executive
Mrs S Harvey – Oldbury Academy of Sport and ASGB Executive
Miss N Garcha – Ryders Green Primary
Ms. R RaiAheer – Silvertrees Academy Trust
Mr T Fowler – St Margaret's Primary and Eaton Valley Primary
Mrs L Pyatt – Joseph Turner Primary
Mr J McBride – Sandwell Community School
Mr P Piddock – St Mary's Catholic Primary School
Ms S Kaur – Silvertrees Academy Trust
Ms. J Hunt – Tameside Primary School
Mrs H Bloxham – Holy Trinity CofE Primary
Mr B Edwards – Highfields Primary School
Elaine Costagin – Federated Albert Pritchard and Wood Green Junior Schools
Brian Patterson – Chair DAGB
Joyce Gardner – St. Francis Xavier Primary
Miss R Ellison – The Priory Primary
Mrs M Parkes – Whiteheath Education Centre

In Attendance

Mr Andy Timmins - Group Head, Education, Skills and Employment Sandwell
Ms. Alison Pemberton Deputy Course Leader - PGCE Primary and Early Years,
Birmingham City University
Mr Saeed Nasser - Well-being Governor, Ormiston Forge Academy

01/19 Welcome and Apologies

In the absence of the Chair of the ASGB, Mrs Howard, Vice-Chair welcomed guests and members to the meeting and thanked them for attending. Apologies recorded above were noted.

02/19 Declarations of Interest

The Chair enquired whether any member had any direct, indirect or pecuniary interest in the business to be discussed. Mr Hussain's declaration of interest in relation to the website had been previously noted.

03/19 New Complaints Policy – Andy Timmins, Group Head, Education, Skills and Employment Sandwell

Discussion and comments from members following the presentation focussed on the lack of guidance from the DfE. Mr Timmins reminded everyone that legal advice could be sought if required.

The main message was to follow the school's complaints process and retain clear and accurate records. Support and advice was available from Mr Timmins team and Governor Support Services. Presentation attached. Members agreed upon the need for more training on complaints to be made available. It was

Resolved that Mr Timmins presentation be received with thanks and noted. Also that the clerk advise SIPS training and Mr Felton that more training on complaints had been requested.

04/19 Governance Update – Craig Felton Director SIPS Governance

Mr Felton was unable to attend and had submitted apologies.

05/19: Benefits of Trainee Teachers in school - Alison Pemberton Deputy Course Leader, PGCE Primary and Early Years, Birmingham City University

Ms. Pemberton talked to members about the advantages of having a trainee teacher, highlighting the benefits such as investment in the future workforce. Presentation attached. It was

Resolved that Ms. Pemberton's presentation be received with thanks and noted.

06/19: Staff and Student Well-being - Saeed Nasser, Well-being Governor, Ormiston Forge Academy

Mr Nasser talked about the work being developed at school in creating space for young people to deal with social and emotional issues, stressing that it was as important as their academic development; giving teachers the tools to develop building resilience both in themselves and in their pupils.

Well-being for teachers was helping them with anxiety, workload and the ability to switch off. Students were being helped to develop resourcefulness and a sense of responsibility for themselves.

They are encouraged to think about how they responded to what happened around /them and to use reason to reflect upon how they might learn from their experiences. They were also shown relaxation techniques; how to relax and reflect on their lives and how they feel about/deal with pressures.

Mr Hussain, a member of the ASGB Executive and also Chair of Ormiston Forge, commented on the success of the work done and how this had supported safeguarding in school by being proactive and tackling issues early on. He also

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commented on the importance of taking care of staff as well as children.

It was

Resolved that Mr Nassir's presentation be received with thanks and noted.
Clerk to circulate details of the interventions.

07/19 Minutes of the Meetings held 14th November 2018 and Matters Arising

Members, having been presented with the minutes of the above meeting, it was **Resolved** that the minutes of the meeting held 19th September 2018 be approved. There were no matters arising which were not already on the agenda.

08/19 Updates from Executive Committee Members

Members updated as follows:

- The NGA Development for Chairs' programme being run in Sandwell had at least 15 Sandwell governors participating. It was noted that the ASGB's role in organising the training was not acknowledged in the SIPS Gazette.
- The ASGB website would soon to be launched. Mr Hussain asked that all photographs and blogs for the executive committee be completed as soon as possible so that it could be launched in the next couple of weeks. There should then be a period of time following this to track the use of the website and react as appropriate. Feedback from ASGB members will be asked for upon the launch.
- NGA Funding for Schools Campaign had been launched. Mr Hussain informed the meeting about this and encouraged participation. Members agreed that a letter from ASGB should also be sent to all our Sandwell MPs. It was

Resolved that the updates from members be received and noted. Clerk to progress letters to MPs.

09/19 Open Forum/Any Other Business

Ideas for future sessions included the Wellbeing Award and Engaging Parents

10/19 Next Meeting Dates

10th April 2019 6.15pm to include Chairs' Forum

22nd May 2019 6.15pm

10th July 2019 AGM 6.15pm to include Chairs' Forum

Meeting closed at 7.55pm

Chair.....**Dated**

Note: Full details of the meeting were included in the Summary Notes sent to members following the meeting.
Additional notes from Mr Nasser also forwarded.